

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
OCTOBER 14, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, October 14, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Project Technician Robert Sunderman, City Engineer Chad Hurm, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm. Personnel/Safety/Loss Control Director Cale Knies was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

PUBLIC HEARING

Mayor Seitz opened a public hearing concerning the sale of City-owned property. City Attorney Renee Kabrick said the City is considering selling two properties; one is .38 acre of land on Daffodil Court north of Truman Road near St. Charles Street and the other property is a lot near 2nd and Main Streets, south of Headquarters restaurant.

Mayor Seitz then asked for comments from the public. No public comments were received.

Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to close the public hearing. The motion carried 3-0 and the hearing was closed.

BOARD RECOMMENDATION TO SELL PROPERTY

A motion was made by Mayor Seitz and seconded by Timothy Bell to recommend to the Council to sell the Headquarters property and the part known as right-of-way. Motion carried 3-0.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the property on Daffodil Court north of Truman Road near St. Charles Street and group with the Truman Road property and proceed to sell. Motion carried 3-0.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on September 23, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from September 5, 2014 through October 9, 2014. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

PROCLAMATION

Mayor Seitz read a proclamation proclaiming October as International Alpha Delta Kappa month.

HALLOWEEN

Mayor Seitz said trick-or-treat hours are scheduled for Friday, October 31, 2014 from 6:00 p.m. to 8:00 p.m. He also announced that Halloween at Central Green will be from 6:00 p.m. to 7:00 p.m. on Sunday, October 26, 2014.

5K GLOW RUN/WALK

At the September 23, 2014 meeting Priscilla Olson asked permission to hold an event called Illuminating Life 5K Glow Run/Walk on Saturday, October 25, 2014, for make-a-difference day. Because there were so many safety concerns, Olson was to come to the October 14th meeting with answers to the Board's directives.

Mayor Seitz said since that meeting, Olson decided not to do the Glow Walk on city property.

STREET CLOSURE

Mayor Seitz read a letter submitted by Pam Freyberger with St. Joseph Parish asking permission to close Seymour Street between 6th and 7th Streets from 5:30 p.m. to 8:30 p.m. on Wednesday, November 5, 2014 so buses can enter that area. The Catholic parishes in the Dubois County area are bringing in a youth speaker for an event called "Tailgate" to be held at the Cabby O'Neill Gymnasium. The event will include food, music, a well-known youth speaker, and approximately 800 youth plus adult chaperones and any parents that choose to attend.

There will be at least five buses bringing in students from towns outside of Jasper. They will hire Jasper Police Auxiliary officers to assist with the bus parking and possibly the crosswalk at 7th and St. John Streets.

A motion was made by Timothy Bell and seconded by David Prechtel to approve the request to close Seymour Street from 5:30 p.m. to 8:30 p.m. on Wednesday, November 5, 2014. Motion carried 3-0.

SEEK BIDS

City Engineer Chad Hurm asked permission to seek bids for the Mill bank stabilization project. The tentative date for opening the bids is November 25th. He said the removal of two trees will not be included in this bid.

A motion was made by David Prechtel and seconded by Timothy Bell to start the bid process. Motion carried 3-0.

SEEK TREE REMOVAL QUOTES

City Engineer Chad Hurm asked permission to proceed with getting quotes to remove two trees in order to have access to the downed mill wall.

A motion was made by Mayor Seitz and seconded by David Prechtel to ask for quotes to remove up to two trees to give access to the downed mill wall. Motion carried 3-0.

BROOKSTONE III

City Engineer Chad Hurm said the work in Brookstone III was to be completed this week but has not been completed. The subdivision performance bond and letter of credit expire in December. Mayor Seitz encourages the developer to finish the project. Seitz asked Hurm to keep the petitioner informed.

REPORTS

City Engineer Chad Hurm said the Obing Strasse and Krodel-Braun storm sewer projects are ready to go. The Lechner basin project is also ready.

Hurm then introduced Jeff Warren who started last Monday as the GIS technician.

POLICE OFFICER

Police Chief J. Michael Bennett asked permission to continue with the hiring process by using the existing list of police applicants and offer the position to the next candidate on the list. The person would not be hired until January 2015.

A motion was made by Mayor Seitz and seconded by Timothy Bell to offer a conditional offer of employment to Brent Duncan for the position of Jasper Police Department Probationary Police Officer effective after all conditions of the conditional offer of employment are met with the effective date for this position determined by the Board of Public Works and Safety at a later date. Motion carried 3-0.

DISPATCH CHAIRS

Police Chief J. Michael Bennett presented the following quotes for two dispatch chairs:

\$2690.00 Thomas Shelby and Co.

\$3190.00 Office Chairs.com
\$5937.98 Beyond Office Door

Bennett recommended accepting the low quote.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the quote from Thomas Shelby and Co for a total of \$2690.00 for two dispatch chairs. Motion carried 3-0.

DONATION

Police Chief J. Michael Bennett thanked the Fraternal Order of Eagles for the \$1,000.00 donation for the DARE program.

PLANT TREES

Project Technician Bob Sunderman asked permission for the volunteer “tree group” to plant ten trees within City right-of-way. Four trees will be planted near 6th and Mill near the police and fire station and on 7th Street, east of Mill Street. Six trees will be planted by 6th and Clay Streets and by 9th and Clay Streets.

A **motion** was made by Timothy Bell and seconded by David Prechtel to permit the planting of ten trees in City right-of-way. Motion carried 3-0.

CITY CHATS

Mayor Seitz said a City Chat is scheduled tonight from 6:00 p.m. to 7:00 p.m. at the 35th Street fire station. The final chat is scheduled for this Thursday from 6:00 p.m. to 7:00 p.m. at the Old National Bank community room located at the corner of 36th and Newton Streets. Seitz invited the public to attend.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 28th day of October, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer